



Betty's Bay Ratepayers Association 2416 Crassula Road
Betty's Bay 7141
bettybayratepayers@gmail.com

CONCEPT MINUTES OF THE BBRA MEETING
Wednesday 11 February 2026, 18:00 At Crassula Hall

- Item 1: INTRODUCTION - Open and welcome (Amund)
- Item 2: ATTENDANCE AND APOLOGIES (Pierre)
Three apologies as shown below on the attendance list.
- Item 3: CONFIRMATION OF THE PREVIOUS MINUTES, dated 14 January 2026
- a. Change the surname to the correct spelling of Kotze;
 - b. Wayne approved the minutes.
- Item 3.1 MATTERS ARISING
- a. Reactivate the BBRA WhatsApp group. Some members do not have email to receive updates. It was decided to allow posts by admins only, specifically the secretary.
- Item 4: AGENDA ITEMS
- 4.1 BBRA Membership Application Form Dated 05 February 2026 (Annexure A) (Secretary)
 - 4.1.1 Every member must sign and therefore there is one form per member;
 - 4.1.2 Secretary will email the form to Past, Current and WATCH contacts.
Shameez will distribute the form at the market to attract new members.
 - 4.2 Finance (Amund)
 - 4.2.1 The Finance Document dated 05 February 2026 (Annexure B) was approved;
 - 4.2.2 The BBRA Debit card was handed over to Amund from Claudele;
 - 4.2.3 Donations must be deposited with the correct reference number, e.g.: Erf 4030, SPEED, etc. as shown in the Finance Document;
 - 4.2.4 The BBRA account will, where possible and with the "okay" of the BBRA Committee, financially support small portfolios;
 - 4.2.5 Amund has documented a resolution for new ABSA signatories, dated 11 February 2026;
 - 4.2.6 The Honorary Treasurer is to be Hannelie who volunteered.
 - 4.3 Crassula Hall - i.e. feedback on permanent usage / bookings made, invoices issued and payments received / invoices received and payments made for the relevant month. (Claudele)
 - 4.3.1 Quarterly records will be kept. Booking records are being created;
 - 4.3.2 Quotes have been requested for painters;
 - 4.3.3 Film crew: A donation of R 15 000 was received. Small repairs are needed after their visit;
 - 4.3.4 The January income was R 23 500 including the film crew donation;
 - 4.3.5 Line dancing: Their rate is R 50 p/hr. The rate must increase to R 100 because they lost their

Amund Beneke, Andre Kotze, Trudi Du Plessis, Pierre Botha, Theresa Els, Calan Bennet, Rob Boyd, Claudele Jackson, Wayne Jackson, Shameez Joubert, Wendy Lucas, Elsa Stofberg, Jade Alves, Abigail Davids, Ilona Frege, Hannelie Kotze, Jorika Rabie, Marelize Smith, Tersia Starke, Stefanie Van Zyl, Mea Viljoen.

- sponsor;
- 4.3.6 Claudelle needs the BBRA Debit card for: Mop, underfelt for door mat, dry rack, tablecloth, and black bags;
- 4.3.7 A gas spit braai is approved for a wedding. Jorika agrees;
- 4.3.8 No alcohol is allowed out front nor to be sold;
- 4.3.9 Quotes have been requested for cupboard renovations. This will be discussed at the next BBRA Committee meeting.
- 4.3.10 The garage will slowly be emptied;
- 4.3.11 The BBNW is to rent the garage from Fire and Rescue (Jorika).
- 4.4 Erf 4030 Betty's Bay - i.e. progress made with the proposed development / way forward. (Elsa)
 - 4.4.1 Three plot clearance quotes are required;
 - 4.4.2 Rob's hackers can also inspect the area and quote;
 - 4.4.3 What is BBC's (Betty's Bay Conservancy) involvement? Wayne said that they supported us and we must involve Carol Clark;
 - 4.4.4 Amund says Elsa needs consent from Overstrand LM for the intended use of the Erf, via the correct Land-use Application. This will include a public participation process where the public will have the opportunity to object or give input/comment on the proposed land-use;
 - 4.4.5 Marileze: Do residents know what we are doing, how do we know what they want? Wayne said we get to know about new topics via community discussions and that objections are often given to OM who in turn inform us;
 - 4.4.6 New public survey (questionnaire) might not be needed. Over 100 responses from previous.
- 4.5 Portfolios - **Note:** Each portfolio incumbent to provide a short written input the day before each BBRA Wednesday Meeting (Portfolio Incumbents)
 - 4.5.1 The inputs will be attached to these minutes instead of spending time reporting verbally;
 - 4.5.2 Each portfolio is to submit their own newsletter insert to Vivienne as in the past.
- 4.6 From the Secretary
 - 4.6.1 Summary of emails from BBRA Members:
 - There are very few comments from members;
 - One request was for info re. contact info that we may not provide.
 - 4.6.2 There have been 7 new BBRA members since December. There are 257 members on the list and this is to be audited one by one for the BBRA WhatsApp group;
 - 4.6.3 BBNW Database: We will send the application form to this database to attract new members.

Item 5: OPEN DISCUSSION / NEW MATTERS

- a. Andre Kotze: Portfolios must submit newsletter communications to create awareness. Secretary to post on the WA group when a newsletter is available;
- b. The website hosting invoice received from WOW must be paid;
- c. Amund requests good bad ugly reports on the past season;
- d. Andre: Lifeguards on Silver's beach are linked to OM and we may not sponsor them. Wayne says to put pressure on OM and let them know we are unhappy;
- e. Andre website portfolios must be updated. Pierre said that the info has just been updated. Pierre requested that the website automatically refreshes;
- f. Calun: Requested three WA groups but Wayne will make him, as well as the other

- Representatives (Amund and André) an admin on BBNW;
- g. Marelize: How many residents? Wayne: 3000 erven; 1750 residents. Data is available by asking AI (artificial intelligence);
 - h. Marelize: Is there a Lights Nuisance Bylaw? Wayne says not but light nuisance may be put into a bylaw soon. We should put more pressure on OM;
 - i. Amund: Erf 4823 building line is illegal, they will pay penalties. No comments are required from BBRA. There are many building line infringements in Betty's Bay;
 - j. Wayne thanks Crassula Hall and the market for the incoming funds to the BBRA;
 - k. Claudele invites the committee to visit the market.

Item 6: CONCLUSION

Meeting closed 19h30

Next meeting: 11 March 2026, 18:00, Crassula Hall



Pierre Botha Date: 13 FEBRUARY 2026
Betty's Bay Ratepayers' Association: Secretary

Annexure A



Betty's Bay Ratepayers Association
2416 Crassula Road
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bettybayratepayers@gmail.com

BETTY'S BAY RATEPAYERS' ASSOCIATION (BBRA) MEMBERSHIP APPLICATION FORM

ANNUAL MEMBERSHIP FEE: **R150.00** per person (If renewed after 10 December 2025)
MEMBERSHIP YEAR: 1 November to 31 October.

SECTION A: APPLICANT DETAILS. **One form for each member's signature.**

Title: _____ Name and Surname: _____

ERF Number: _____ Cell Number: _____

Physical Address: _____

Email Address: _____

Please read the terms below, initial where indicated and sign at the end.

SECTION B: PAYMENT DETAILS

Bank: ABSA
Account Name: BBRA (Betty's Bay Ratepayers Association)
Account Number: 4066616439
Account Type: Cheque Account
Branch Code: 632005

Reference for Payment:
ERF Number and Surname (e.g., 4243 Jones)

Please email Application Form / Proof of Payment to:
bettybayratepayers@gmail.com

SECTION C: POPI ACT 4 OF 2013 – PERSONAL INFORMATION CONSENT

The BBRA is committed to protect your personal information in accordance with the Protection of Personal Information Act (POPIA):

- **Purpose of Collection:** Your personal information is collected to administer your membership, facilitate communication (including newsletters, emergency alerts, and community updates), maintain the membership database of the BBRA, and enable effective representation to bodies such as the Overstrand Municipality, Ward 10 Committee, SAPS, and other relevant organisations.
- **Information Sharing:** Your contact details may be shared with the Betty's Bay Neighbourhood Watch (BBNW) and Betty's Bay Emergency Support Team (BEST) for community and your safety purposes.
- **Your Rights:** You have the right to access, correct, or request the deletion of your personal information.

Initial

SECTION D: BBRA CODE OF CONDUCT AND INDEMNITY

Code of Conduct: I undertake to abide by the Code of Conduct as per the Constitution of the BBRA (or any updates there-of).

Indemnity: I hereby indemnify and hold harmless the BBRA, its Committee, its Members, its Agents, and volunteers from any loss, liability, damage, injury, claim, or expense of any nature whatsoever, arising from my membership in participation in BBRA related activities, or the use of any community communication platforms.

Initial

SECTION E: MEMBERSHIP APPROVAL AND DECLARATION

I apply for individual membership of the Betty's Bay Ratepayers Association for the current membership year and intend to remain a member by renewal each year. I understand that the BBRA Committee retains the final and sole discretion regarding the approval or rejection of my membership application.

I understand that membership benefits are contingent upon being a paid-up member in good standing.

Signature: _____

Date: ____ / ____ / 20 ____

Benefits of BBRA membership include: Inclusion in the Betty's Bay Neighbourhood Watch (BBNW WATCH), Betty's Bay Emergency Support Team (BEST) and Betty's Bay Fire and Rescue Volunteers. Effective community representation at the Overstrand Municipality, Community Policing Forum, DFFE, Cape Nature, SAPS, Ward 10 committee, the Stony Point Protected Area Advisory Committee (PAAC) etc. Monthly newsletter, active Facebook page, Instagram, and website. Access to relevant community WhatsApp groups for safety and updates.

Annexure B



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BBRA / Finance

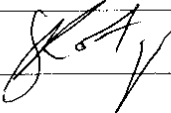
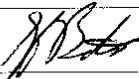
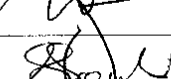
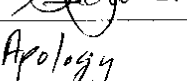
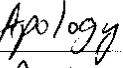
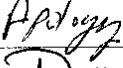
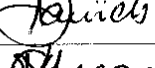
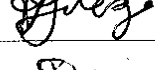
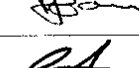
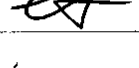
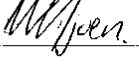
Wednesday, 04 February 2026, Coffee on Clarence
Hannelie, Pierre, André, Amund

Edited Thursday, 05 February 2026, Chapter Three
Wayne, Pierre, André, Amund

Summary of what was discussed:

- 1) The Financial Year of the BBRA is from 1 November to 31 October.
- 2) Handling of Statements:
 - a) The Treasurer will handle the day-to-day portion of the BBRA Accounts.
 - b) The Honorary Treasurer will prepare/handle the month-end statements for discussion at the monthly Meetings of the BBRA.
- 3) Expenses:
 - a) All expenses must be approved by the Chairman. In his absence, the Secretary will approve them.
- 4) Honorary Treasurer:
 - a) Hannelie (Coetzee) has indicated that she is willing to take over as the Honorary Treasurer.
 - b) Wayne agreed gratefully.
- 5) BBRA Debit card:
 - a) The current Debit Card must be handed over to the Treasurer.
 - b) If someone wants to make purchases with the Debit Card, it must be collected from Trudie and returned with proof of payment regarding purchases.
- 6) Accounts:
 - a) There are currently the following Accounts:
 - i) BBRA with a balance of R440 303.35
 - ii) NH Watch, with a balance of R30 981.35
 - iii) Investment, with a balance of R384 533.92 (FIRE: ±R150 000, Balance: BBRA)
 - b) The following suggestions:
 - i) The current NH Watch Account must be regarded as an Investment Account forward
 - ii) Investment Accounts must be created for:
 - (1) BEST
 - (2) FIRETRUCK/SAFETY/RESCUE
- 7) Distribution of Membership Fees:
 - a) The payment of Membership fees will henceforth be divided as follows (from 1 February 2026):
 - i) BBRA - 65%
 - ii) Investment Accounts:
 - (1) BEST - 10%
 - (2) FIRETRUCK/SAFETY/RESCUE - 10%
 - (3) NH WATCH - 15%
- 8) Donations:
 - a) All donations (e.g. for BEST, Neighbourhood WATCH or FIRETRUCK) are paid into the BBRA Account.
 - b) The REF number for payments received will be:
 - i) **BEST**,
 - ii) **WATCH**,
 - iii) **TRUCK** for fire truck,
 - iv) **RESCUE** for fire and rescue
- 9) Reconciliation:
 - a) At the end of the month, reconciliations will be done by the Honorary Treasurer. Profits for e.g. BEST will then be paid over to the Investment Account of BEST.

Attendance register

BBRA Committee: 11 Feb 2026					
	Name	Surname	Portfolio	Cell Number	----- Signature -----
Exco					
1	Amund	Beneke	Chair Town Planning and Prop. Dev. East rep. Sunny Seas, Jock's Bay, Bass Lake	0721849621	
2	Andre	Kotze	Vice Chair West rep. Silversands, Rondevlei	0833759448	
3	Trudi	Du Plessis	Treasurer		
4	Pierre	Botha	Secretary	0829386816	
Committee					
5	Theresa	Els	Ward 10 Councillor Oversight	0724941310	
6	Calan	Bennet	Central rep. Central, Disa Circle, Stony Point	0627547815	
7	Rob	Boyd	BEST	0825678858	
8	Claudele	Jackson	Crassula Hall	0825625825	
9	Wayne	Jackson	Safety and Security	0829281260	
10	Shameez	Joubert	Markets	0731990896	
11	Wendy	Lucas	Web Page and Social Media	0833833534	
12	Elsa	Stofberg	Conservation of leased land	0722400649	
Portfolios					
13	Jade	Alves	Sports and recreation	0608244417	
14	Hannelie	Coetzee	Honorary Financial Controller	0825505755	
15	Abigail	Davids	Community Development	0829213860	
16	Ilona	Frege	Drama and Theatre Arts	0834273706	
17	Jorika	Rabie	Fire and Rescue Volunteers (OM)	0726168418	
18	Marelize	Smith	Speed Reduction	0826833228	
19	Tersia	Starke	Web Page and Social Media support	0844408376	
20	Stefanie	Van Zyl	Nature Based Solutions	0829650953	
21	Mea	Viljoen	Young Parents	0730322105	

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